

# Newcomers Festival

## Non-Profit Organization

## Registration Deadline 1 July 2019

Exhibition Registration Sheet | 8<sup>th</sup> September 2019 at Römer - City Hall in Frankfurt

### Name and contact details

Company/organisation: \_\_\_\_\_

Contact person & position: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

\_\_\_\_\_

E-Mail: \_\_\_\_\_

\_\_\_\_\_

Website: \_\_\_\_\_

### Non-profit package includes

- Exhibition area 4m<sup>2</sup>
- 1x table and 2x chairs
- 100x flyer distribution during the festival in Fair trade giveaway bags
- 20 Newcomers Guide free of charge

**Price: 450 € (net)**

### Additional costs

- Flat rate for energy consumption (Energiekostenpauschale) 5,60 € (net) per sqm
- Flat rate for waste disposal (Umweltbeitrag) 6,20 € (net) per sqm

### Additional Services

Other services (audio-visual equipment, etc.) are also available. Please contact the Newcomers Network Office for more information.

Equipment	Technical details	Price (net)	Quantity
<b>Table</b>	W 120 cm x D 70 cm, white	19 €	
<b>Chair</b>	white	6 €	
<b>Pin board</b>	118 cm (w) x 146 cm (h)	39 €	
<b>High Table</b>	ø 80 cm, white	39 €	
<b>Bar Stool</b>	white	19 €	
<b>Info-Counter</b>	white counter top W 180 cm x D 70 cm x H 108 cm	90 €	
<b>Brochure Stand</b>	W 28 cm x D 41 cm x H 170 cm for DIN A4 brochures	49 €	

#### Newcomers Network Office

R3LATION GmbH | Ulmenstraße 45 | 60325 Frankfurt  
Tel: +49 (0) 69 247 41 23 12 | newcomers@R3LATION.de  
www.newcomers-network.de

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International Information Exhibition Fair Frankfurt-Rhein-Main

## General Information

- Exhibition space placement is on a first-come, first-served basis. Please book early to ensure a choice placement.
- Shortly after the receipt of your registration, you will receive a confirmation letter, an invoice for the exhibition space, and additional information specific to the event.
- Four weeks before the festival, promotional material will be sent to exhibitors. These flyers & posters can be used to inform clients, employees and other interested parties about the event.
- Two weeks prior to the event, specific information regarding exhibition space placement and space number will be sent to all exhibitors.
- Cancellations can be accepted no later than 4 weeks before the event and are subject to a 25% cancellation fee.
- Exhibitors may, at the discretion of the organizers, sell goods and services to the visitors (please indicate this on registration sheet).

**Please return the signed registration sheet by E-Mail to: [newcomers@R3LATION.de](mailto:newcomers@R3LATION.de)**

\_\_\_\_\_

Date

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Signature

## Additional Information:

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